
Access Free Coreldraw X7 The Official Guide

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KEY=X7 - GUERRA YADIRA

CorelDRAW X7: The Official Guide

McGraw-Hill Education The Only Corel-Authorized Guide to CorelDRAW X7 CorelDRAW X7: The Official Guide shows you how to create photorealistic illustrations, lay out text and graphics, import and edit photos, add special effects to vector art and photos, and transform 2D objects into 3D artwork. You'll also get expert tips for printing work that matches what you've designed on your monitor. Step-by-step tutorials based on downloadable sample files let you learn by doing. Explore and master CorelDRAW's menus, palettes, and dockers Add Paragraph Text, Artistic Text, and custom-shaped text to your designs Explore the new Content Exchange for access to new, exciting patterns and other fills Create the illusion of 3D objects with the Perspective and Extrude tools Dramatically edit objects with the Smear, Twirl, Attract, Repel, and Distortion tools Add elements of photorealism to your drawings with lens effects, transparency, shadows, glows, and bevels Combine photos with vector graphics in CorelDRAW, and perform advanced editing in PHOTO-PAINT

CorelDRAW X6 The Official Guide

McGraw Hill Professional The only official guide to CorelDRAW—fully updated throughout to cover all the new features of the latest release CorelDRAW X The Official Guide is the one-stop tutorial/reference for learning how to create gorgeous graphics for a variety of print and web uses. Veteran graphic designer and author Gary Bouton shows you how to use the new product features, and shows off beautiful graphics and techniques in this Corel-authorized guide. Packed with examples and techniques, this book delivers details no CorelDRAW user can afford to be without! Ideal for beginners through experts getting started on the new release, the book explains how to install the software, use the illustration and drawing tools, work with text, apply colors, fills, and outlines, apply special effects, and work in 3D. CorelDRAW X The Official Guide Offers hundreds of tips, tricks, and shortcuts that show how to get the most out of product features, not just what the features do Includes online access to 30+ video tutorials of hands-on instruction from the author, plus CorelDRAW native files, stock images for tutorials in Corel PHOTO-PAINT, custom typefaces designed by the author, and other useful starter pieces for learning CorelDRAW Includes a full-color insert demonstrating results of various filters and effects Provides a comprehensive CorelDRAW X reference as well as drawing tips and illustration techniques Discusses print and web use and potential issues Explains how to use PHOTO-PAINT, Corel's image-editing tool

CorelDraw 10 for Windows

Peachpit Press Simple, step-by-step instructions provide fast-track learning solutions. This guide details the powerful new features included in CorelDRAW's latest version. Handy page tabs offer easy access to specific tasks.

CorelDRAW X8: The Official Guide

McGraw Hill Professional The Corel-Authorized Guide to CorelDRAW®—Updated for CorelDRAW X8 This thoroughly revised guide offers complete coverage of CorelDraw X8, including the revamped interface and brand-new features. CorelDRAW X8: The Official Guide shows anyone—from a beginner to an experienced illustrator—how to create top-drawer commercial graphics and exquisite artwork. You will learn to draw photorealistic illustrations, use shortcuts to create complex art, lay out text like a pro, add special effects, and transform 2D objects into 3D graphics. The book features tips for printing high-quality work that matches what you've designed on your monitor. • Work in the customizable interface redesigned to reflect Windows® Metro style • Explore and understand the software's menus, palettes, and dockers • Lay out brochures, flyers, and other multi-page documents • Add paragraph, artistic, and custom-shaped text to your designs • Search the Content Exchange for fonts, vector patterns, background designs, and the Get More docker • Use the Perspective, Extrude, Smear, Twirl, Attract, Repel, and Distortion tools • Incorporate lens effects, transparency, shadows, glows, and bevels • Put all the elements together in a professional, visually compelling way with layout and design tips from the author

COREL DRAW TRAINING GUIDE

BPB Publications This guide is a step-by-step training manual for learning a very versatile and useful Graphic package namely CorelDRAW Graphics Suite X8.The book begins with the basics of CorelDRAW in Chapter 1 and 2. Chapter 3 explains the making of basic drawing, as well as the artistic media tools.Chapter 4 covers advanced drawing to work with basic tools and shapes such as grouping, ungrouping, aligning and distribute objects.Chapter 5 and 6 explain Paragraph text editing, artistic text and its formatting.Chapter 7 deals with Layers and Symbols.Chapter 8 and 9 describe the Outline tool and Fill tool. These tools are useful for giving different artistic impact to the graphic objects.Chapter 10 enables you to deal with Interactive tools and the way CorelDRAW Graphics Suite X8 manages them.Chapter 11 explains the power of editing and manipulating images with ease. Chapter 12 deals with page layout and last Chapter deals with printing and publishing a document.The notable features of this training guide are:Detailed exposition of basic and advanced tools available in this graphics package.Step-by-step description of various commands and managing long documents.Different types of text styles are described using different methods. Importing and Exporting of graphic documents are explained in detail.

CorelDRAW® X4: The Official Guide

McGraw Hill Professional The Only Corel-Authorized Guide to CorelDRAW X4 Create fine art and commercial graphics with one powerful tool! CorelDRAW X4: The Official Guide shows you how to get a visual message across with impact and style; edit photos; build captivating layouts; and compose scenes in a clean, attention-getting style. Learn how to illustrate like the pros, justify and flow text around shapes, and truly understand digital color. You'll also discover how to create 3D objects, apply special effects, and integrate different media to build outstanding graphics. Packed with expert tips and techniques for creating professional-level art, this is your one-stop CorelDRAW X4 resource. Create drawings that mimic traditional oils and acrylics using Artistic Media, Smudge, and Roughen brushes Lay out complete page designs with layers, multi-page options, and preset page and label templates Import and format text, flow text around illustrations, and add drop caps Use CorelDRAW as a desktop publishing program Import and edit digital photos, including camera RAW files, and incorporate them into your designs Add special effects to your illustrations including dynamic lens effects and transparency Create 3D objects with the Extrude tool Includes an all-new 8-page full-color section

A Beginners Guide to CorelDRAW Basics for Graphics Designers

Independently Published With more than 25 years of development, CorelDRAW Graphics Suite is a complete and professional collection of graphics products. Combining an extensive toolset for illustration, page layout, typography, photo editing, and so much more, CorelDRAW X7 provides everything creative professionals and aspiring designers need to turn their ideas into amazing pieces of art. Learning tools remain a very important part of that creative journey, so we're pleased to bring you the new CorelDRAW X7: The Official Guide.Having the tools at your fingertips is one thing, but being able to make the most out of them and achieve the professional results you want requires practice and great learning resources. In addition to CorelDRAW's vast collection of training videos and online documentation, the ongoing partnership between McGraw-Hill Professional, author Gary David Bouton, and

Corel Corporation gives you the book you need to make the most of CorelDRAW X7. Covering everything from text in a composition, to working with shapes, object tools, and effects, this guide will show you how to become a CorelDRAW power-user, giving you tips and tricks to make you highly productive. So Buy This Book Now And Become Expert In Coreldraw

CorelDRAW 11 for Windows

Visual QuickStart Guide

Pearson Education CorelDRAW 11 for Windows: Visual QuickStart Guide offers step-by-step instructions covering all the basics of CorelDRAW 11, including all the newest features, page and document set-up, text special effects, object arrangement, symbols, clip art & bitmaps, and CorelDRAW components. Additional special topics include CorelDRAW and the Web, converting paragraph text to curves, and printing, preflighting, and creating PDF files. A must-have for all CorelDRAW 11 users.

CorelDRAW 12

The Official Guide

McGraw Hill Professional Offers tips and tricks for creating artwork using the graphics application, covering such topics as using object tools, working with text, and creating animations.

Midnights with the Mystic

A Little Guide to Freedom and Bliss

Hampton Roads Publishing "With the elegance of simplicity, this book takes you on an exploration of consciousness, that will shift you to a higher reality." —Deepak Chopra Constructed around a series of late night conversations around a camp fire between Cheryl Simone and Sadhguru Vasudev on an Island in the middle of a Western North Carolina lake near her mountain home, *Midnights with the Mystic* is the most thorough exposition of the teachings of India's most sought after mystic. Sadhguru challenges us to embrace the possibility that to each of us is available a higher realm of reality, a peak of consciousness; an entrée into the realm of freedom and bliss. Simone, an Atlanta real estate developer, was the typical baby boomer in search of an authentic spiritual experience. Professionally successful, yet spiritually arid, she discovered a way into what she was looking for in the teachings of Sadhguru. Concrete and down-to-earth, *Midnights with the Mystic* both provides readers with an introduction to profound spiritual teaching and a personal glimpse of a charismatic guru.

CorelDRAW X7: The Official Guide

McGraw Hill Professional The Only Corel-Authorized Guide to CorelDRAW X7 CorelDRAW X7: The Official Guide shows you how to create photorealistic illustrations, lay out text and graphics, import and edit photos, add special effects to vector art and photos, and transform 2D objects into 3D artwork. You'll also get expert tips for printing work that matches what you've designed on your monitor. Step-by-step tutorials based on downloadable sample files let you learn by doing. Explore and master CorelDRAW's menus, palettes, and dockers Add Paragraph Text, Artistic Text, and custom-shaped text to your designs Explore the new Content Exchange for access to new, exciting patterns and other fills Create the illusion of 3D objects with the Perspective and Extrude tools Dramatically edit objects with the Smear, Twirl, Attract, Repel, and Distortion tools Add elements of photorealism to your drawings with lens effects, transparency, shadows, glows, and bevels Combine photos with vector graphics in CorelDRAW, and perform advanced editing in PHOTO-PAINT

Photoshop CS4 QuickSteps

Mcgraw-hill Your full-color, fast reference to Photoshop CS4 In this thoroughly revised guide, full-color screenshots and brief instructions show you how to use the latest version of Photoshop quickly and easily. Learn how to edit and retouch photos, work with the drawing and painting tools, add text, use layers, create special effects, and prepare art for print or the Web. Photoshop CS4 QuickSteps covers the latest photography-related tools and techniques, including RAW file formats, Bridge, special effects, and more. Screenshots with callouts show and explain exactly what you'll see on your computer screen while you're doing a task, and color-coded tabs make it easy to find just the information you need.

OCA Oracle Database SQL Exam Guide (Exam 1Z0-071)

McGraw Hill Professional A fully updated, integrated self-study system for the Oracle Database SQL Exam This thoroughly revised Oracle Press guide offers 100% coverage of all objectives on the latest version of the Oracle Database SQL Exam. Ideal both as a study guide and on-the-job reference, OCA Oracle Database SQL Exam Guide (Exam 1Z0-071) features detailed explanations, examples, practice questions, and chapter summaries. "Certification Objectives," "Exam Watch," and "On the Job" sections reinforce salient points throughout. You will gain access to two complete practice exams that match the tone, tenor, and format of the live test. Get complete coverage every topic on Exam 1Z0-071, including: • DDL and SQL SELECT statements • Manipulating, restricting, and sorting data • Single-row and group functions • Displaying data from multiple tables • Subqueries • Schema objects • Set operators • Grouping related data • Report creation • Data dictionary views • Large data sets • Hierarchical retrieval • Regular expression support • User access control The electronic includes: • Two full practice exams • Detailed answers and explanations

Database Design for Mere Mortals

A Hands-on Guide to Relational Database Design

Addison-Wesley Professional "This book takes the somewhat daunting process of database design and breaks it into completely manageable and understandable components. Mike's approach whilst simple is completely professional, and I can recommend this book to any novice database designer." -- Sandra Barker, Lecturer, University of South Australia, Australia "Databases are a critical infrastructure technology for information systems and today's business. Mike Hernandez has written a literate explanation of database technology--a topic that is intricate and often obscure. If you design databases yourself, this book will educate you about pitfalls and show you what to do. If you purchase products that use a database, the book explains the technology so that you can understand what the vendor is doing and assess their products better." --Michael Blaha, consultant and trainer, author of *A Manager's Guide to Database Technology* "If you told me that Mike Hernandez could improve on the first edition of *Database Design for Mere Mortals* I wouldn't have believed you, but he did! The second edition is packed with more real-world examples, detailed explanations, and even includes database-design tools on the CD-ROM! This is a must-read for anyone who is even remotely interested in relational database design, from the individual who is called upon occasionally to create a useful tool at work, to the seasoned professional who wants to brush up on the fundamentals. Simply put, if you want to do it right, read this book!" --Matt Greer, Process Control Development, The Dow Chemical Company "Mike's approach to database design is totally common-sense based, yet he's adhered to all the rules of good relational database design. I use Mike's books in my starter database-design class, and I recommend his books to anyone who's interested in learning how to design databases or how to write SQL queries." --Michelle Poollet, President, MVDS, Inc. "Slapping together sophisticated applications with poorly designed data will hurt you just as much now as when Mike wrote his first

edition, perhaps even more. Whether you're just getting started developing with data or are a seasoned pro; whether you've read Mike's previous book or this is your first; whether you're happier letting someone else design your data or you love doing it yourself--this is the book for you. Mike's ability to explain these concepts in a way that's not only clear, but fun, continues to amaze me." --From the Foreword by Ken Getz, MCW Technologies, coauthor ASP.NET Developer's JumpStart "The first edition of Mike Hernandez's book Database Design for Mere Mortals was one of the few books that survived the cut when I moved my office to smaller quarters. The second edition expands and improves on the original in so many ways. It is not only a good, clear read, but contains a remarkable quantity of clear, concise thinking on a very complex subject. It's a must for anyone interested in the subject of database design." --Malcolm C. Rubel, Performance Dynamics Associates "Mike's excellent guide to relational database design deserves a second edition. His book is an essential tool for fledgling Microsoft Access and other desktop database developers, as well as for client/server pros. I recommend it highly to all my readers." --Roger Jennings, author of Special Edition Using Access 2002 "There are no silver bullets! Database technology has advanced dramatically, the newest crop of database servers perform operations faster than anyone could have imagined six years ago, but none of these technological advances will help fix a bad database design, or capture data that you forgot to include! Database Design for Mere Mortals(TM), Second Edition, helps you design your database right in the first place!" --Matt Nunn, Product Manager, SQL Server, Microsoft Corporation "When my brother started his professional career as a developer, I gave him Mike's book to help him understand database concepts and make real-world application of database technology. When I need a refresher on the finer points of database design, this is the book I pick up. I do not think that there is a better testimony to the value of a book than that it gets used. For this reason I have wholeheartedly recommended to my peers and students that they utilize this book in their day-to-day development tasks." --Chris Kunicki, Senior Consultant, OfficeZealot.com "Mike has always had an incredible knack for taking the most complex topics, breaking them down, and explaining them so that anyone can 'get it.' He has honed and polished his first very, very good edition and made it even better. If you're just starting out building database applications, this book is a must-read cover to cover. Expert designers will find Mike's approach fresh and enlightening and a source of great material for training others." --John Viescas, President, Viescas Consulting, Inc., author of Running Microsoft Access 2000 and coauthor of SQL Queries for Mere Mortals "Whether you need to learn about relational database design in general, design a relational database, understand relational database terminology, or learn best practices for implementing a relational database, Database Design for Mere Mortals(TM), Second Edition, is an indispensable book that you'll refer to often. With his many years of real-world experience designing relational databases, Michael shows you how to analyze and improve existing databases, implement keys, define table relationships and business rules, and create data views, resulting in data integrity, uniform access to data, and reduced data-entry errors." --Paul Cornell, Site Editor, MSDN Office Developer Center Sound database design can save hours of development time and ensure functionality and reliability. Database Design for Mere Mortals(TM), Second Edition, is a straightforward, platform-independent tutorial on the basic principles of relational database design. It provides a commonsense design methodology for developing databases that work. Database design expert Michael J. Hernandez has expanded his best-selling first edition, maintaining its hands-on approach and accessibility while updating its coverage and including even more examples and illustrations. This edition features a CD-ROM that includes diagrams of sample databases, as well as design guidelines, documentation forms, and examples of the database design process. This book will give you the knowledge and tools you need to create efficient and effective relational databases.

OCA Oracle Database 12c SQL Fundamentals I Exam Guide (Exam 1Z0-061)

McGraw Hill Professional A Complete Study System for OCA Exam 1Z0-061 Prepare for the Oracle Certified Associate Oracle Database 12c SQL Fundamentals I exam with this Oracle Press guide. Each chapter features challenging exercises, a certification summary, a two-minute drill, and a self-test to reinforce the topics presented. This authoritative resource helps you pass the exam and also serves as an essential, on-the-job reference. Get complete coverage of all OCA objectives for exam 1Z0-061, including: Data retrieval using the SQL SELECT statement Restricting and sorting data Single-row functions Using conversion functions and conditional expressions Reporting aggregated data with the group functions Displaying data from multiple tables with joins Using subqueries to solve problems Using the set operators Manipulating data with DML statements Using DDL statements to create and manage tables Electronic content includes: 150+ practice exam questions with detailed answers and explanations Score report performance assessment tool

CorelDRAW 2020 - Training Book with Many Exercises

CorelDraw 2019 Training Book ----- CorelDraw is introduced from the beginning, step by step, with lots of exercises. Easy learning by doing! Using this graphics program is almost playful, because this book is not a collection of material, but a training book, proven and developed from numerous computer courses. ----- Printed in full color. With many pictures and illustrations. -----
 ----- From the content: ----- - Drawing tools: pen, brush, eraser, spray can, polyline ... -----
 ----- - Tools such as grids and guides for precise drawing ----- - Set colors and fillings, fill patterns ... -----
 ----- - Effects for graphics such as extruding, wrapping, fading, etc. ----- - Install pictures and clip art -----
 Quantity text and graphic text ... ----- - Create business cards, leaflets, brochures, graphics ... ----- With lots of exercises, the material is explained step by step, to be understood on your PC. ----- Of course, a lot can be looked up on the Internet today, but beginners usually do not know what is possible with a graphics program and therefore do not even come up with the idea of looking for it, here the book takes the reader by the hand and shows exercise for exercise the possibilities and drawing techniques. ----- After completing your studies, you can not only draw private DVD stickers or birthday invitations, but also design professional applications, e.g. company logos or advertising posters, for the latter our Built-Up Volume is recommended as an addition. -----
 ----- We have three books on almost every version of CorelDRAW: a training book for the CorelDRAW graphics drawing program, a training book for the Corel Photo-Paint photo program (for photo editing) included in the CorelDRAW Suite, and a Built-Up Volume for both with more sophisticated exercises and techniques.

CorelDRAW Keyboard Shortcuts

Createspace Independent Publishing Platform Create, edit, manipulate, and export images the right way. Increase the productivity, accuracy, and efficiency level of your operation in CorelDraw to an unimaginable height. Grab the all-in-one knowledge of CorelDraw through the use of keyboard shortcuts, tips, techniques, and illustrations used in this step by step guide. The things this book has in stock for you are: Fundamental Knowledge of Keyboard Shortcuts: Definition of Computer Keyboard, Ways To Improve In Your Typing Skill, Mouse, Definition Of Keyboard Shortcuts, Why You Should Use Shortcuts, Ways To Become A Lover Of Shortcuts, How To Learn New Shortcut Keys, Your Reward For Knowing Shortcut Keys, Why We Emphasize On The Use of Shortcuts. 15 (Fifteen) Special Keyboard Shortcuts. Tips, Tricks, Techniques, and Keyboard Shortcuts for use in CorelDraw *Vectorization: Convert to Vector Images with PowerTRACE, A Primer on Vectorization with PowerTRACE, Before You Begin Converting Your Image, Tracing an Exported Bitmap to Vector, Tracing a Scanned Bitmap to Vector. *Customize CorelDRAW Graphics Suite to Fit Your Workflow. *What Makes a Workspace a Workspace? *Switching Between Workspaces: Customizing Toolbars Interactively, Customizing Shortcut Keys, Saving Your Workspace, Exporting Your Workspace. *Setting Document Defaults: Restoring Your Workspace to Factory Defaults. *Improving the Color of Dull Photos. *Keyboard Shortcuts for use in CorelDraw. Allow this book to show you how to use the impressively organized features of CorelDraw to create eye catching marketing materials and lots more

Minitab Demystified

McGraw Hill Professional Need to learn Minitab? Problem Solved! Get started using Minitab right way with help from this hands-on guide. Minitab Demystified walks you through essential Minitab features and shows you how to apply them to solve statistical analysis problems. Featuring coverage of Minitab 16, this practical guide explores the Minitab interface and the full range of Minitab graphics, Distribution models, statistical intervals, hypothesis testing, and sample size calculations are clearly explained. The book covers modeling tools of regression and the design of experiments (DOE) as well as the industrial quality tools of measurement systems analysis, control charts, capability analysis, acceptance sampling, and reliability analysis. Detailed examples and concise explanations make it easy to understand the material, and end-of-chapter quizzes and a final exam help reinforce key concepts. It's a no-brainer! You'll learn about: Accessing powerful Minitab functions with the Minitab assistant Confidence, prediction, and tolerance intervals Designing and analyzing experiments with hard-to-change variables Statistical process control (SPC), Six Sigma applications, and quality control Predicting the economic impact of sampling Analyzing life data with additional variables Simple enough for a beginner, challenging enough for an advanced student, and thorough enough for a Six Sigma professional, Minitab Demystified is your shortcut to statistical analysis success!

Adobe Illustrator CS6

Classroom in a Book

Peachpit Press A guide to Adobe Illustrator CS6 covers such topics as creating and managing documents, drawing, coloring artwork, working with typography and images, and preparing graphics for the Web.

Latex in 157 Minutes

The (Not So) Short Introduction to Latex

Samurai Media Limited Latex is a typesetting system that is very suitable for producing scientific and mathematical documents of high typographical quality. It is also suitable for producing all sorts of other documents, from simple letters to complete books. Latex uses Tex as its formatting engine. This short introduction describes Latex and should be sufficient for most applications of Latex.

Coreldraw 8 For Dummies

For Dummies Updated Coverage of Corel PhotoPaint 8 and CorelDream 3D! You Don't Need to Be a Professional Designer to Create Logos, Illustrations, or Cool Artwork — It's Simple with this Easy-to-Use Guide! Turn your computer into a full-fledged design ship! CorelDRAW™ 8 For Dummies® takes you on an informative yet humorous tour through CorelDRAW 8 — the Windows 95 version of this leading graphics program. With concrete instructions, desktop publishing expert and bestselling author Deke McClelland shows you the ins and outs of creating professional-quality logos, illustrations, and special effects with CorelDRAW and Corel PhotoPaint. Ask for IDG Books'...For Dummies® Books, the Fun and Easy Way to Find Out about Computers. Also look for IDG Books' PCs For Dummies®, 5th Edition, the fun and easy way to get up and running, and PageMaker® 6.5 For Dummies®, Internet Edition, the fast and friendly way to publish your documents on the Net! Inside, find helpful advice on how to: Get up and running with complete coverage of CorelDRAW 8 and updated coverage of Corel PhotoPaint 8 and CorelDream 3D Explore simple, timesaving ideas for creating special effects such as rotating and stretching graphics and text Find thorough explanations of CorelDRAW 8 tools, including the property bar, updated shape tool, interactive fill tool, fly-out menus, and dockers Discover professional techniques for designing documents, editing scanned photos, and combining text and graphics Create Web-ready graphics, including clickable image maps and saving documents as HTML files

CorelDRAW Art and Artistry

McGraw-Hill Osborne Media This lavish four-color book offers creative ideas, images, step-by-step techniques from an actual artist perspective. Eighty-five percent of past buyers have used the enclosed CD-ROM as a useful resource--utilizing Corel software products, selected images from the book, and tutorials from past and present World Design Contest winners.

Adobe InDesign CC Classroom in a Book

Adobe Press The fastest, easiest, most comprehensive way to learn Adobe InDesign CC Classroom in a Book®, the best-selling series of hands-on software training workbooks, offers what no other book or training program does—an official training series from Adobe Systems Incorporated, developed with the support of Adobe product experts. Adobe InDesign CC Classroom in a Book contains 16 lessons that cover the basics, providing countless tips and techniques to help you become more productive with the program. You can follow the book from start to finish or choose only those lessons that interest you. Purchasing this book gives you access to the downloadable lesson files you need to work through the projects in the book, and to electronic book updates covering new features that Adobe releases for Creative Cloud customers. For access, go to www.peachpit.com/redeem and redeem the unique code provided inside this book. "The Classroom in a Book series is by far the best training material on the market. Everything you need to master the software is included: clear explanations of each lesson, step-by-step instructions, and the project files for the students." Barbara Binder, Adobe Certified Instructor Rocky Mountain Training

My Facebook for Seniors

Que Publishing The perfect book to help anyone 50+ learn Facebook--in full color! Whether you are new to Facebook or would like to explore more of its features, My Facebook for Seniors makes learning to use the world's most popular social media site simple and fun. The full-color, step-by-step instructions make it easy to connect with family, friends, and colleagues; share digital photos; play social games on Facebook; and much more. Veteran author Michael Miller has written more than 100 nonfiction books and is known for his ability to explain complex topics to everyday readers. Michael wrote this book from the 50+ point of view, using relevant examples and covering all the most popular tasks. Here are just a few things you will learn how to do in this top-selling book:

- Sign up for Facebook (it's free!) and create a new account
- Configure Facebook's privacy settings to keep your personal information private
- Find old friends who are also on Facebook
- Use the News Feed to discover what your friends are up to
- Discover how best to use Facebook to keep in touch with your kids and grandkids
- Update your friends and family on your current activities
- View your friends' digital photos--and share your photos with friends and family
- Personalize the Timeline page that your friends see
- Use Facebook to schedule and manage real-world events--including birthdays
- Chat privately with friends and family--via text or video
- Find and follow pages from your favorite public figures and companies
- Discover interesting topic-specific groups
- Enhance Facebook with interesting apps and fun social games
- Search Facebook for useful information
- Find out what you should--and shouldn't--share on Facebook
- Use Facebook on your iPad, iPhone, or Android device

The LaTeX Companion

Pearson Education Provides information on the tools and techniques to transform LaTeX sources into Web formats for electronic publication and to transform Web sources into LaTeX documents for optimal printing.

Exploring Worship

A Practical Guide to Praise & Worship

Bob Sorge Used as a text internationally, Exploring Worship lays a scriptural foundation for understanding what praise and worship really is, and then provides a practical framework for implementing praise and worship at the local church level. This is one of the foremost worship texts used today by Bible Schools, Universities, and local church worship ministries. The "Revised/Updated version" makes Exploring Worship once again a relevant equipping tool to today's worshipers. "I am totally unaware of a more comprehensive treatment of this subject in any book, including those of mine. It should be read by all worshipers, and should be required study for all who aspire to lead congregational worship." - Dr. Judson Cornwall, from the foreword

Knowledge Graphs and Big Data Processing

Springer Nature This open access book is part of the LAMBDA Project (Learning, Applying, Multiplying Big Data Analytics), funded by the European Union, GA No. 809965. Data Analytics involves applying algorithmic processes to derive insights. Nowadays it is used in many industries to allow organizations and companies to make better decisions as well as to verify or disprove existing theories or models. The term data analytics is often used interchangeably with intelligence, statistics, reasoning, data mining, knowledge discovery, and others. The goal of this book is to introduce some of the definitions, methods, tools, frameworks, and solutions for big data processing, starting from the process of information extraction and knowledge representation, via knowledge processing and analytics to visualization, sense-making, and practical applications. Each chapter in this book addresses some pertinent aspect of the data processing chain, with a specific focus on understanding Enterprise Knowledge Graphs, Semantic Big Data Architectures, and Smart Data Analytics solutions. This book is addressed to graduate students from technical disciplines, to professional audiences following continuous education short courses, and to researchers from diverse areas following self-study courses. Basic skills in computer science, mathematics, and statistics are required.

Drawing Dynamic Comics

Watson-Guptill Publications Provides instructions on how to draw facial expressions, anatomy, backgrounds, and characters commonly found in comic books and strips.

Adobe Photoshop CS6 for Photographers

A professional image editor's guide to the creative use of Photoshop for the Macintosh and PC

CRC Press Renowned Photographer and Photoshop hall-of-famer, Martin Evening returns with his comprehensive guide to Photoshop. This acclaimed work covers everything from the core aspects of working in Photoshop to advanced techniques for refined workflows and professional results. Using concise advice, clear instruction and real world examples, this essential guide will give you the skills, regardless of your experience, to create professional quality results. A robust accompanying website features sample images, tutorial videos, bonus chapters and a plethora of extra resources. Quite simply, this is the essential reference for photographers of all levels using Photoshop.

Excel 2019 All-In-One

Master the new features of Excel 2019 / Office 365

BPB Publications 100% practical guide to understand and use basic to advance level Excel 2019 DESCRIPTION Excel is, by far, the most preferred spreadsheet program on this planet. People love it because of its simplicity and easy user interface. The primary focus of Excel is to perform basic to advanced level numeric calculations. Every industry, department, job role is dependent on Excel to perform day to day duties as well as data analysis and visualization. Microsoft Excel is available in both offline (Excel 2019) and online (Office 365) versions. If you are new to Excel or use this program day in day out, then this book will surely clear your logics and concepts of excel. This book starts with an introduction to Excel program and an overview of its interface and move towards an explanation of new features being introduced in Excel 2019 and Office 365, then an in-depth discussion on entering and transforming data. Understanding different formulas and functions with practical exercises. Afterwards, how to perform data analysis and present it using different data visualization tools. Finally, extracting data and automation of tasks through Macros. After going through this book, you will become conceptually strong in using various features of Excel. You will increase your productivity by understanding and using the right tool for the related data set. KEY FEATURES What's New in Excel 2019 Office 365 Putting Data into Excel Transforming and Managing the Data Formulas and Functions Data Analysis techniques Data Visualization techniques Multiple ways of Data Extraction Automation in Excel through Macros WHAT WILL YOU LEARN By the end of the book, you will come across many case studies to put your knowledge to practice and understand many tools to solve real-life business problems such as importing data into Excel from different sources, data cleaning through various tools including flash fill, bringing data together into one place using lookup functionality, analysing it to get insights through pivot tables & what if analysis, generating forecast based on past trends, exporting final reports, understanding Power features like Power Pivot/Query/Map and automating manual processes through Macros . Remember to practice along with sample data files provided in the exercise files bundle of the book to master these techniques. WHO THIS BOOK IS FOR This book is for anyone who is either new to Excel or daily Excel user. This book will take you from basic concepts of Excel to Advanced level. Whether you belong to any industry or serving any department, as an Excel user, this book will make you a Pro in Excel. Table of Contents What's New in Excel 2019/Office 365 Entering Data in Excel Transforming and Managing Data Formulas and Functions Data Analysis Data Visualization Data Extraction Automation in Excel through Macros

The Digital Renaissance

Classic Painting Techniques in Photoshop and Painter

CRC Press Please note: the website printed in the book [carlynpaints.com] is no longer valid. Please find the author's dedicated book page at: <http://www.carlynbeccia.com/carlynpaints/thedigitalrenaissance.html> Also, the exercise downloads referred to in the book at: <http://www.carlynbeccia.com/carlynpaints/downloads.html> The Digital Renaissance teaches you how to translate the methods and skills found in traditional art to the digital medium. By covering fundamental painting principles and the basics of digital software, before moving into tutorials that break down key techniques, professional artist Carlyn Beccia teaches you how to use the tools at hand to paint your own works of art. Each chapter showcases one great painter and analyzes the techniques that set each one apart. These techniques are then imitated in step-by-step tutorials, allowing you to achieve amazingly convincing results and bring your own work to new creative heights.

Complete Maya Programming

An Extensive Guide to MEL and C++ API

Morgan Kaufmann "David Gould is an expert at using, programming, and teaching Maya, and it shows. People who need to program Maya will find this book essential. Even Maya users who don't intend to do extensive programming should read this book for a better understanding of what's going on under the hood. Compact yet thorough, it covers both MEL and the C++ API, and is written to be informative for both novice and expert programmers. Highly recommended!" -Larry Gritz, Exluna/NVIDIA, co-author of *Advanced RenderMan: Creating CGI for Motion Pictures* "This book should be required reading for all Maya programmers, novice and expert alike. For the novice, it provides a thorough and wonderfully well thought-out hands-on tutorial and introduction to Maya. The book's greatest contribution, however, is that in it David shares his deep understanding of Maya's fundamental concepts and architecture, so that even the expert can learn to more effectively exploit Maya's rich and powerful programming interfaces." -Philip J. Schneider, *Disney Feature Animation*, co-author of *Geometric Tools for Computer Graphics* "Having provided a technical review of David Gould's *Complete Maya Programming*, I must say that this book is the definitive text for scripting and plug-in development for Maya. Never before has there been such a concise and clearly written guide to programming for Maya. Any user smart enough to pick up this book would be better off for it." -Chris Rock, a Technical Director at "a Large Animation Studio in Northern California" "If you ever wanted to open the Maya toolbox, this is your guide. With clear step-by-step instructions, you will soon be able to customize and improve the application, as well as create your own extensions, either through the MEL scripting language or the full C++ API." -Christophe Hery, *Industrial Light & Magic Learning Maya*, the world's leading 3D animation and effects package, is a challenge, especially for those who want to master Maya's versatile programming features in addition to its built-in tools. Finally, here is a practical, step-

by-step guide that shows how to use Maya to its fullest potential, beginning with the basics. Readers of Complete Maya Programming will first gain a thorough understanding of Maya's inner workings, and then learn how to customize and extend Maya with scripts and plugins that take control and productivity to new levels. Users new to programming can apply Maya's easy scripting language MEL (Maya Embedded Language), while more advanced users can work with the C++ API (Application Programming Interface). Both a fundamental tutorial for Maya beginners and a solid reference for experienced developers, Complete Maya Programming is every user's guide to Maya mastery. FEATURES: *Demonstrates how to use MEL to control Maya, customize its interface, automate procedures, and more *Details how to use the C++ API to modify Maya functionality and develop tools and features to meet any need *Explains when to use MEL, when to use the C++ API, and how to use them together *Provides a multitude of real-world examples illustrating applications of Maya programming *Ideal for technical directors, developers, or anyone wishing to master Maya *Provides a storehouse of MEL scripts and C++ source code, glossary, and list of resources, available at www.davidgould.com

Capital Offense

The West Wing meets Law and Order in a highly-charged political thriller about an ambitious first lady caught in a web of murder, deceit and betrayal. Is the First Lady plotting to overthrow the President? This question seems inconceivable to journalist Jack Rudley, but so did the murder of his own father, Senator William Rudley. Now his father is dead and all roads lead to the White House. Roads Jack must take if he is ever to know the truth. Roads twisted by deceit, revenge, power and murder. Roads First Lady Carolyn Alden Lane navigates with great skill. When she learns she's a pawn in a deadly bid for the White House, her world comes crashing down. Driven by desperation, she refuses to take the fall alone. But how far will she go to even the score? Against all odds, Jack searches for the truth, a truth that may cost him his life, while Carolyn struggles to survive in a web of savage political corruption.

GIMP

The Official Handbook : the Gimp User's Manual Version 1.0.1

Coriolis Group The authors comprehensively cover GIMP by teaching readers all aspects ranging from installing to scripting to working faster and more efficiently through shortcuts. Features a 32-page Color Studio with inspiring images readers can create by learning all of the program's techniques in the book. The CD-ROM contains core GIMP software, plug-ins, and libraries that add file formats and effects to harness the power of this expandable and extensible program.

WordPerfect 6.1 for Windows

Paradigm Publishing (MN)

Pantone for fashion and home color guide

CorelDRAW! 6 for Dummies

For Dummies Explains the commands and tools in CorelDRAW! and CorelPhoto-Paint and offers suggestions for creating logos, illustrations, and special effects

Organizing You

Finding Your Spiritual Clutter and Using Organization to Clear It Out

Crosslink Publishing Do you have more clutter in your mind than on your coffee table? A little organization can bring a lot of peace to your frazzled heart. Whether you embrace structure or cherish your flexibility, you can learn how to use organization as a tool to clear out the clutter that really matters: the clutter in your spirit. Shannon Upton's unique blend of organizational techniques, relatable personal stories, and scripture will help you to live out your faith as you run your home. Shannon joyfully shares practical, manageable ways for you to make your household run more smoothly as you grow closer to Jesus in a real way!

Corel WordPerfect 7

EMC/Paradigm Publishing

Coreldraw 2

Aimed at beginners and casual users, this book leads the reader on a detailed tour through the process of installing and getting started with Corel Draw 2. Features a reference section with information organized according to the type of task to be performed, plus a separate reference section of specific menu commands.