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Photographic Rendering with V-Ray for SketchUp [Packt Publishing Ltd](#) This book is filled with examples explaining the theoretical concepts behind them. Filled with sample screenshots, diagrams, and final rendered images, this book will help readers develop an understanding of photographic rendering with V-Ray. If you are a SketchUp user who would love to turn your favourite modelling application into a 'virtual photography studio', then this book has been designed and written for you. Existing V-Ray users will also find plenty to enjoy and benefit from in this book. Some basic experience with SketchUp and familiarity with photography will be helpful, but is not mandatory. **Photographic Rendering with V-Ray for SketchUp An All-inclusive Guide to Creating a Photo Quality V-Ray Render for SketchUp The All-Inclusive Guide to Judicial Clerking** [West Academic Publishing](#) The All-Inclusive Guide to Judicial Clerking ("Guide") is a comprehensive new resource that is ideal for current and prospective law clerks as well as law professors who teach judicial drafting courses or direct judicial externship programs. The book's author-Professor Abigail Perdue - is a former attorney and federal judicial clerk who now teaches Judicial Clerking and other courses at Wake Forest University School of Law. She also directs Wake Forest's prestigious D.C. Summer Judicial Externship Program. Based on Professor Perdue's experience in clerking and teaching, the Guide enables students to put their knowledge into practice via accessible reading assignments, effective exercises and simulations, and a series of short legal writing assignments. A one-stop shop for current and prospective judicial clerks, the Guide explores the purpose and function of a judicial clerk, the nature and structure of the judiciary, how to apply for and obtain a clerkship, and more importantly, how to perform well during and after the clerkship. Among other things, it explains how to draft opinions, bench memos, professional emails, and orders as well as how to prepare for oral argument, hearings, and trials. It also discusses judicial ethics, professionalism, confidentiality, social media, courtroom decorum, judicial drafting, docket management, and other issues that judicial clerks commonly encounter. The Guide breaks down complex assignments, such as bench memo drafting, into a series of simple, concrete steps and provides checklists, graphical illustrations, annotated judicial opinions, and sample emails, cover letters, resumes, bench memos, etc. The Guide even shares practical, real-world advice gleaned from judicial law clerks who have served at courts across America. Look for it on shelves in the spring of 2017! **Practitioner's Complete Guide to M&As An All-Inclusive Reference** [John Wiley & Sons](#) This is a highly, practical application-oriented guide to mergers and acquisitions. It quickly covers what one needs to know, when, what to expect, and how to do it. This book covers: (1) strategy development; (2) deal flow and target identification; (3) due diligence; (4) valuation and offers; (5) tax structuring; (6) negotiation; (7) integration and value creation; (8) contracts and watch outs; (9) postclosing issues; (10) deal audits; and (11) organizational learning. This book will be divided by topic rather than chapter (103 topics) and will consist of bullet points rather than lengthy narrative. Thus making it easier for the user to read and digest the material. There will be numerous exhibits, forms, and examples that further enhance the material discussed in the text. A website will be provided that contains downloadable forms that the reader can use. **The Every Body Book The LGBTQ+ Inclusive Guide for Kids about Sex, Gender, Bodies, and Families** [Jessica Kingsley Publishers](#) This vibrant and beautifully illustrated book teaches children sex, gender and relationships education in a way that is inclusive of all sexual orientations and gender identities. Covering puberty, hormones, pregnancy, consent, sex, babies, relationships and families, it uses gender-neutral language throughout and celebrates diversity in all its forms, including race, ethnicity, faith, bodies, gender and sexuality. For use with children aged 8-12, it will help answer their questions and spark open discussion with parents, carers and teachers. With informative illustrations and further resources and a guide for adults, The Every Body Book is the ultimate sex, gender and relationships education resource for children. **The Complete Guide to Creating a Special Needs Life Plan A Comprehensive Approach Integrating Life, Resource, Financial, and Legal Planning to Ensure a Brighter Future for a Person with a Disability** [Jessica Kingsley Publishers](#) The purpose of special needs planning is to create the best possible life for an adult with a disability. This book provides comprehensive guidance on creating a life plan to transition a special needs child to independence or to ensure they are well cared for in the future. Beginning with a vision of a meaningful life for the child, Hal Wright explains how to form a practical plan to reach these goals, how to mentor personal empowerment and task skills, and how to create circles of support to sustain a

life plan. He next looks at employment and residential options, and government programs available in the United States. Finally he talks the reader through important financial and legal considerations, including how to fund and manage a special needs trust. This book will be essential reading for all parents or guardians of a child with a cognitive, mental or physical impairment. It will also be of interest to attorneys, financial planners, insurance agents, trust officers and other professionals looking to better serve the special needs community. **Making a Baby** Penguin This inclusive guide to how every family begins is an honest, cheerful tool for conversations between parents and their young ones. To make a baby you need one egg, one sperm, and one womb. But every family starts in its own special way. This book answers the "Where did I come from?" question no matter who the reader is and how their life began. From all different kinds of conception through pregnancy to the birth itself, this candid and cozy guide is just right for the first conversations that parents will have with their children about how babies are made. **The Retirement Boom An All Inclusive Guide to Money, Life, and Health in Your Next Chapter** Red Wheel/Weiser Baby Boomers are reinventing retirement just as they have so many other aspects of their lives. They will live longer and be healthier than their parents and grandparents, and they plan to remain relevant, be fulfilled, and leave legacies. Many will continue to work well into their 70s and 80s, some because they want to, others because they need to. The Retirement Boom is a practical roadmap for making your "retirement years" a time of reinvention, excitement, and fulfillment. The coauthors of this practical guide are four Boomer professionals who have walked the walk and transformed themselves from corporate executives, CEOs, consultants, and national security policy experts into a range of new careers that more closely hew to their passions. They interviewed more than 300 people and 30 organizations in the writing of this book. The Retirement Boom includes tips, stories, exercises, and techniques to help you: Design your own "retirement" and plan for it. Use your time creatively and well. Understand what's changing in the workplace and the workforce today. Make your money last. Renegotiate life at home. Improve and keep your health. Build and leave a legacy. Simplify your life. And much, much more. **The Complete Idiot's Guide to Creating a Social Network Create a Successful Online Community for Your Business or Organization** Penguin Get connected. The Complete Idiot's Guide® to Creating a Social Network takes reader through the technical aspects of creating a successful site - and addresses the responsibilities involved in running one. ? Covers how to build and maintain a website through a white label service such as GroupSite or Ning, and by using customized software for creating one's own network ? Addresses such issues as privacy, authenticity, fostering participation, quality versus quantity, moral and ethical guidelines, and much more ? Americans now average more than six hours per month on social networks, with an active unique social network audience estimated to be from 149 million-up 29 percent from 2009 ? Ad revenue taken in by social networking sites is growing rapidly, and many people and companies are looking for ways to get in on this growth **St. Thomas Virgin Island: The Complete Guide to St. Thomas All Inclusive Resorts, St. Thomas Weddings and More** Lulu Press, Inc ST. Thomas Vacation: Escape to a Tropical Paradise Vacation with this cruising guide to the Virgin Islands, St Thomas all inclusive resorts, St. Thomas Weddings and St. Thomas Island. **GRAB A COPY TODAY! Hiring for Diversity The Guide to Building an Inclusive and Equitable Organization** John Wiley & Sons You want to build a more diverse organization, but how will you shift your hiring practices? Learn the playbook from the world's top talent executives and the global leader in diversity recruiting. **Hiring for Diversity: The Guide to Building an Inclusive and Equitable Organization** brings together the most cutting-edge practices for implementing a diversity hiring strategy that leaves your organization with a comprehensive view and an actionable plan. Using the author's research-backed Equal Hiring Index ® and work with hundreds of leading employers, the book offers readers the most actionable examples of the policies and practices that inclusive hiring leaders employ today. You'll learn: How to take stock of your existing hiring and retention practices to identify the most urgent and high impact opportunities Where to enact tactical changes to your hiring practices and policies that will reduce bias and improve accessibility How to develop a comprehensive diversity sourcing strategy by building a holistic understanding of underrepresented communities How to shift the mindset and behavior of people in your organization to collectively advance your diversity hiring efforts How to measure your progress and report your impact in your diversity hiring Perfect for human resources professionals, managers, executives, and board members, and existing and aspiring leaders passionate about diversity, **Hiring for Diversity** will also earn a prominent spot on the bookshelves of anyone interested in making the company they work in more inclusive, fair, and equitable. **The Everything Guide To Flipping Houses An All-Inclusive Guide to Buying, Renovating, Selling** Simon and Schuster "Includes step-by-step legal and tax guidance"--Cover. **Storey's Guide to Raising Sheep, 5th Edition Breeding, Care, Facilities** Storey Publishing, LLC **Storey's Guide to Raising Sheep** is the best-selling, most trusted reference for farmers and backyard homesteaders with any size flock. The fifth edition is now updated with full-color illustrations and photographs throughout, including a gallery of the best breed choices for both meat and fiber. With their small size and gentle dispositions, sheep are one of the easier livestock species to raise and offer varied marketing opportunities, including meat, wool, and milk. Detailed instructions and graphics lead readers through every essential procedure, including shearing, building a lambing shed, breeding and lambing, butchering, and marketing. **The Everything Guide to Flipping Houses An All-Inclusive Guide to Buying, Renovating, Selling** Simon and Schuster Expert advice to find, fix, and flip any residential property! Are you ready to capitalize on the rising real estate market and get in on the red-hot house flipping scene? You need a step-by-step guide to evaluate property, avoid rookie mistakes, and build a profitable, successful business. In **The Everything Guide to Flipping Houses**, successful house flipper Melanie Williamson walks you through the opportunities, the risks, the work involved, and the potential for real profits in flipping real estate. She teaches you to: Assess properties, work with contractors, and manage renovations Handle legal and tax regulations Flip multiple houses at one time Use green renovation options to keep costs low Select the right banks, investors, and real estate agents Choose marketing strategies that guarantee sales Inside you'll find detailed information for every milestone, from purchase to planning renovations to making the sale and managing profits. It's a competitive market out there, but with this guide in hand, you'll have everything you need to successfully

flip any residential property--and reap the lucrative rewards. **Explorer's Guide Palm Beach, Fort Lauderdale, Miami & the Florida Keys: A Great Destination (Second Edition)** [The Countryman Press](#) Find the perfect spot for your beach blanket as you follow Trish to spectacular sun-splashed locations the crowds have yet to discover. With this guide, travel planning Florida's Gold Coast is a breeze. This is the ultimate guide for discriminating travelers who desire authentic experiences rather than canned entertainment—the natural beauty and rhythms of destinations instead of carbon-copy hotels with commonplace restaurants. Organized from Palm Beach south to Key West, this updated edition looks beyond the obvious and shares the unique, off-beat side of Florida. It even includes eco-friendly tips and environmental information about the region. Author Trish Riley has scoured the area for legendary chefs and local harvests, historic downtown districts, cozy inns, and sizzling beaches. Whether you enjoy camping out or savoring fine linen sheets, bird-watching or deep-sea fishing, here you will find the most up-to-date advice to make your trip unforgettable. Find out why the Explorer's Great Destinations series is “consistently rated the best guides to the regions covered. Readable, tasteful, appealingly designed. Strong on dining, lodging, culture, and history.”—National Geographic Traveler

The Ultimate Guide to Building & Managing the Perfect Team [Gem delos Santos](#) (EXCERPT) Successful team building will lead to a firm structure that is full of trust, maturity and respect between employees/members no matter the rank. Team building is like the basic family unit in which the father knows best, and the children follow guidance from the parents. In this case, management of teams will greatly rely on your leadership and skills in team coaching, guidance and motivation. As we all know, the family follows the leader and as such, the leader must show great leadership skills as well as mentorship in order to build a conducive team spirit. This model can likewise be replaced with a more adult collaborative model that holds each team member responsible for their actions as well as respecting these actions. ===== TABLE OF CONTENTS =====

Introduction Create A Common Vision Develop Common Goals Clarify Roles And Responsibilities Ensure Management Support Use Of Engaging Exercises Take It Out Of The Office Create An Action Plan Spend Time Learning What Team Members Need Keep It Regular Have Fun Emotional Intelligence And Team Building Relating Team Building To Life What Kind Of A Team Do You Have? Teaching respect for all: implementation guide [UNESCO](#) Creating Inclusive and Engaging Online Courses A Teaching Guide [Edward Elgar Publishing](#) Providing new insights into the textual and paratextual character of brands and advertising, this innovative book showcases an extensive selection of vivid and topical case examples that assist the practical understanding of advertising paratexts.

Hiring for Diversity The Guide to Building an Inclusive and Equitable Organization [John Wiley & Sons](#) You want to build a more diverse organization, but how will you shift your hiring practices? Learn the playbook from the world's top talent executives and the global leader in diversity recruiting. **Hiring for Diversity: The Guide to Building an Inclusive and Equitable Organization** brings together the most cutting-edge practices for implementing a diversity hiring strategy that leaves your organization with a comprehensive view and an actionable plan. Using the author's research-backed Equal Hiring Index ® and work with hundreds of leading employers, the book offers readers the most actionable examples of the policies and practices that inclusive hiring leaders employ today. You'll learn: How to take stock of your existing hiring and retention practices to identify the most urgent and high impact opportunities Where to enact tactical changes to your hiring practices and policies that will reduce bias and improve accessibility How to develop a comprehensive diversity sourcing strategy by building a holistic understanding of underrepresented communities How to shift the mindset and behavior of people in your organization to collectively advance your diversity hiring efforts How to measure your progress and report your impact in your diversity hiring Perfect for human resources professionals, managers, executives, and board members, and existing and aspiring leaders passionate about diversity, **Hiring for Diversity** will also earn a prominent spot on the bookshelves of anyone interested in making the company they work in more inclusive, fair, and equitable.

An Insider's Guide to Place Branding Shaping the Identity and Reputation of Cities, Regions and Countries [Springer Nature](#) This professional guidebook highlights brand development and management for cities, regions, countries, and destinations. It presents a unique collection of expert interviews, combined with latest research insights and thoughts on the most relevant topics and trends linked to the reputation, brand development and management of cities, regions, countries and destinations. This is a book which offers inspiring personal stories and reflections, and at the same time serves as essential know how guide for busy place managers, marketers and developers who care about the reputation and well-being of their community.

The Nursing Career Planning Guide [Jones & Bartlett Learning](#) Presents working nurses with tips for beginning a nursing career, moving out of bedside clinical roles and acquiring general supervision and career development skills. Introduces strategies for coping with workplace transitions such as job reentry, layoff, termination, resignation and compassion fatigue.

Don't Do Shots with Strangers The All-inclusive Guide to All-Inclusive Vacations Does it seem like everyone you know is taking amazing vacations while you're missing out? Then it's time you explored the all-inclusive option, and with this book you'll be able to find and prepare for the best trip for your money. Additionally, it answers the questions you might not have thought to ask: Which upgrades are worth it? What are the major rookie mistakes? What should every traveler avoid at all costs? Whether you're planning a romantic getaway or traveling with friends, **Don't Do Shots with Strangers** covers every step of the all-inclusive vacation. Loaded with years of experience, brilliant vacation hacks, and hilarious anecdotes, this comprehensive guide will assist you until you're back home safely. All the tricky details the vacation companies and resorts don't warn you about are thoroughly explained allowing you to create memories instead of mistakes. Order now, because your trip begins on page 1!

DB2 Developer's Guide A Solutions-Oriented Approach to Learning the Foundation and Capabilities of DB2 for Z/OS [Pearson Education](#) **DB2 Developer's Guide** is the field's #1 go-to source for on-the-job information on programming and administering DB2 on IBM z/OS mainframes. Now, three-time IBM Information Champion **Craig S. Mullins** has thoroughly updated this classic for DB2 v9 and v10. Mullins fully covers new DB2 innovations including temporal database support; hashing; universal tablespaces; pureXML; performance, security and governance improvements; new data types, and much more. Using current versions of DB2 for z/OS,

readers will learn how to: * Build better databases and applications for CICS, IMS, batch, CAF, and RRSAF * Write proficient, code-optimized DB2 SQL * Implement efficient dynamic and static SQL applications * Use binding and rebinding to optimize applications * Efficiently create, administer, and manage DB2 databases and applications * Design, build, and populate efficient DB2 database structures for online, batch, and data warehousing * Improve the performance of DB2 subsystems, databases, utilities, programs, and SQL stat DB2 Developer's Guide, Sixth Edition builds on the unique approach that has made previous editions so valuable. It combines: * Condensed, easy-to-read coverage of all essential topics: information otherwise scattered through dozens of documents * Detailed discussions of crucial details within each topic * Expert, field-tested implementation advice * Sensible examples

A Manager's Guide to Sexual Orientation in the Workplace [Routledge](#) For the first time ever, managers will have a tool that will enable them to effectively grapple with the controversial, and sometimes explosive issues surrounding sexual orientation. Cultivated from Bob Power's 25 years business experience with some of the world's finest organizations, **A Manager's Guide to Sexual Orientation in the Workplace** provides managers with the knowledge, skills and resources to foster higher productivity and performance through an all-inclusive work environment.

Butchering Beef The Comprehensive Photographic Guide to Humane Slaughtering and Butchering [Storey Publishing](#) With step-by-step photographs at every stage of the process, this guide explicitly details the entire procedure for slaughtering and butchering cattle for beef, including pre-slaughter conditions to killing, skinning, refrigerating and creating market cuts of meat.

Inclusive Leadership: The Definitive Guide to Developing and Executing an Impactful Diversity and Inclusion Strategy - Locally and Globally [Pearson UK](#) The most successful organisations are those with the most diverse and engaged workforces. Studies show an 80% improvement in business performance among those with high diversity levels. When people feel included and able to reach their full potential, they are more engaged, more productive and often more creative. **Inclusive Leadership** will help you drive culture change using organisational development principles. It takes you through the key components of leading change throughout the employee lifecycle, your supply chain, and through product development. Crucially, it will help you make a genuine impact on your business, through your people, both now and in the future.

We Can Change the World A Practical Guide to Building Cooperative, Inclusive Classroom Communities [Corwin Press](#) Change the world, one classroom at a time! Mara Sapon-Shevin skillfully blends vision statements, stories, and strategies to guide teachers in promoting social justice and creating classrooms that allow all children to experience academic success. This new edition of a highly acclaimed book: Provides a powerful vision of diverse, inclusive elementary classrooms Discusses the barriers to creating cooperative classrooms and how they can be overcome Offers activities, songs, and children's literature that promote acceptance and understanding Includes new "Reframing Our Work" sections with reflective questions that help readers examine their own beliefs and teaching practices

The Everything Family Guide To The Caribbean A Complete Guide to the Best Resorts, Beaches And Attractions - Island by Island! [Simon and Schuster](#) Can't decide on which island to visit? Worried about keeping your toddlers and teens entertained? Anxious about beach safety or the local menu? **The Everything Family Guide to the Caribbean** keeps you and the kids in mind—so you can relax and enjoy the vacation you deserve! You can't beat the Caribbean for fun and excitement—but you want your family vacation to be safe and hassle-free as well. With this all-inclusive handbook as your guide, you'll learn all about the best family-friendly resorts, beaches, and daytrip adventures. Most important, there's an age-appropriate rating system that helps you plan just the right activities for your family, including: Scuba diving and snorkeling Parasailing Swimming with dolphins -or sharks! Helicopter and horseback riding tours Scooter and bicycle rentals Hiking and rock climbing And much, much more! Highlighting the top eleven family destinations, including Aruba, The Bahamas, and the U.S. Virgin Islands, **The Everything Family Guide to the Caribbean** is the ultimate resource for a family vacation that will keep everyone smiling!

Storey's Guide to Raising Llamas [Storey Publishing](#) Everything readers need to know about behavior, facilities, first aid, breeding, birthing, fleece harvesting, and marketing.

The Mom's Guide to Growing Your Family Green Saving the Earth Begins at Home [St. Martin's Griffin](#) With the multitude of green choices available, how can moms determine what will be best for their families—and the environment? Terra Wellington has the answers. This user-friendly and invaluable resource is packed with hundreds of easy green how-tos including:

- Shopping: Get the most bang for your buck by purchasing organic foods that would otherwise have high pesticide residue, like apples, grapes, green peppers, peaches, and pears.
- Kitchen: Save money and water by scraping—not rinsing— dishes before putting them in the dishwasher. Today's models are so efficient that rinsing is not necessary.
- Home office: Screensavers don't save energy. Instead have the computer switch to sleep mode when idle.

The Unofficial Guide to Real Estate Investing [John Wiley & Sons](#) **A Complete Guide to Teaching Art to Those with Autism Utilizing the Elements and Principles of Design and Life Skills** [AuthorHouse](#) Featuring 100 exciting hands-on easily reproducible art projects including visual examples, illustrations, and one-step directions; so that all lessons can be taught successfully with no previous art experience necessary. This one-of-a-kind comprehensive how-to-guide is an unparalleled resource for both teachers and parents who wish to promote independence through the effective intervention of art to those with ASD. An overview of its contents includes: **Basic Facts About ASD** provides the necessary information about the multiple types of autism and the typical disabilities associated with each, while drawing awareness to the prevalence of this disorder. **Schematic Art Developmental Stages** includes descriptions and illustrations so that students work can be easily evaluated assessing their current status. **Foundational Instructional Elements** contains insights into teaching art to those with ASD including building life skills, multidisciplinary connections, and current comparative art therapy practices. **Review of Literature** is an outline of the historical development of art education emphasizing its importance throughout history. **Successful Art Model Programs** reviews examples of effective curriculum showing arts positive impact on student achievement. **The Elements and Principles of Design** provides a multitude of visual examples and extensive definitions in a concise manner for easy understanding of these foundational concepts inherent to any quality art program. **Building an Art Cabinet** offers descriptions, techniques, and vocabulary in a detailed overview of the vast array of medium types and

supplies, including suggestions as to what essentials to stock. Planning an Art Curriculum contains all of the necessary step-by-step components to begin writing an art curriculum, preparing the classroom, and implementing classroom rules and safety procedures. Individual Developmental Concerns features ways to obtain student-centered information enabling you to understand students strengths, weaknesses, learning styles, and sensitivities. Designing a Curriculum addresses requirements that should be taught, implemented, and incorporated within curriculum design, including core subjects, in order to improve student disabilities. Effective Teaching Strategies gives practical suggestions for helping students excel throughout the art process and within the curriculum. Behavior Management Techniques lists formal support plan suggestions and modifications, reward systems, and mediation impulse control ideas. Implementing a Curriculum helps you identify lesson selection and unit construction through samples, in order to implement long and short term goals, including an easy to fill out objectives form. Evaluation Procedures suggests multiple means of assessment in a variety of formats including a rubric scoring guide. Instructor and Parental Participation contains additional information for the Art Educator, Special Education Teacher, and Home Schooled Parent. Inclusion: A Principled Guide for School Leaders [Routledge](#) This valuable and accessible guide navigates school leaders and those in training through a number of key areas of inclusion, providing context and understanding, helpful definitions, examples of leadership in action, and ten essential principles of inclusive leadership. Inclusion: A Principled Guide for School Leaders discusses what a culture of inclusion should look like: in classes, in schools, and in the education sector more widely. Each chapter acts as a think piece to stimulate debate, to reflect upon the purpose of education, and to ask how far we have come in embracing inclusion. The book also offers suggested actions for principled leaders and illustrative case studies to bring the theory to life, taken from a range of schools and spanning a wide number of topics, including: Inclusive Learning Partnerships with Learners and Families Special Educational Needs Disadvantage and Socio-Economic Poverty Culture, Language and Ethnicity This book explores a variety of issues in inclusion, highlighting the implications for school leaders and offering an approach to develop learning for marginal groups through effective strategic leadership. It will be essential reading for SENCOs, middle and senior leaders, but equally of interest to those who aspire to be inclusive leaders of the future. A Family and Friend's Guide to Sexual Orientation Bridging the Divide Between Gay and Straight [Routledge](#) A Family and Friend's Guide to Sexual Orientation helps individuals and families to bridge the divide between gay and straight, to heal wounds that often accompany individuals and families' negative feelings about lesbians, gay men, bisexuals, and transgendered persons. Consisting of thirty stories by individuals who have come to accept and embrace their own sexuality, twelve of the stories are by heterosexuals who, in addition to talking about their own sexuality, speak of the homosexuality of a loved one. The book also includes five personal stories from two families. The Official Railway Guide North American Freight Service Edition Holman QuickSource Guide to Understanding Creation [B&H Publishing Group](#) Looks at creation from both a biblical and scientific perspective, with information on such topics as creation myths of ancient cultures, radiometric dating, geology and Noah's flood, Darwinism, and fossils. Dirty Diversity A Practical Guide to Foster an Equitable and Inclusive Workplace for All Dirty Diversity is a practical guide for organizations looking to strengthen their diversity, equity and inclusion efforts. This guide includes strategies for effective conversations on challenging topics, tips for creating workplace training sessions and workshops and cost-effective ways to improve the corporate culture. Gassam reveals her success stories as well as not-so-successful stories from her consulting experiences, and what was learned along the way. This book was written with employees, practitioners and organizational leaders in mind. Be Ready - A Guide for Developing Comprehensive Emergency Response Plans for Organizations [Lulu.com](#) The worst may never happen, but if it does - are you ready for it? The key to an effective response is having a plan. This guide can assist schools, businesses, and communities develop their emergency response plans so that they can be better prepared. The Architect's Guide to Developing and Managing an International Practice [John Wiley & Sons](#) Start or grow your architectural firm with this masterful guide to international practice, featuring country-specific information for over 185 countries The Architect's Guide to Developing and Managing an International Practice is the definitive resource for architects considering or already engaged in projects outside the United States. Offering expert guidance on every essential aspect of international expansion and management success, this comprehensive volume covers recruiting, licensing, strategic planning, current trends, emerging technologies, and more. Author L. Bradford Perkins clarifies and expands upon the major issues that architects face when they begin to explore how to enter a new international market for their services. This real-world guide is designed for young architects and architectural students thinking about working overseas, for firm leaders pursuing international projects for the first time, and for established global firms seeking to expand or refine their ongoing international practices. It includes advice drawn from dozens of conversations with leading architects who have worked in dozens of countries around the world. A must-read for architecture and design professionals wanting to successfully win and carry out work abroad, this book will help you: Plan an entry into international practice Pick the best initial or next international market for your services Sell and contract for your services Manage the financial aspects of international practice Invoice and collect what is owed to you Enhance your domestic practice with international work Understand the telecommunication, software, and technology platforms required Identify and avoid the common problems of international practice Understand how experienced global firms effectively deal with risks and issues Written by the co-founder of Perkins Eastman Architects, an international architectural firm with more than 1000 employees and work experience in over 60 countries, The Architect's Guide to Developing and Managing an International Practice is an indispensable reference and guide for any architect planning to seek work outside the United States. California Real Estate Exam Guide [Dearborn Real Estate](#) Help your students pass the licensing exam the first time with California Real Estate Exam Guide. Written by veteran real estate professional and trainer Minnie Lush, this must-have text helps students conquer exam anxieties with its multiple learning tools and thorough coverage of California exam topics.